

North Star Academy Charter School of Newark
Board of Trustees Meeting
6:00 p.m., Monday June 17th, 2019
North Star Regional Office (18 Washington Pl)

The trustees were in attendance: Rick Rieder, Lawrence Evans, Bob Howitt, Paul Bambrick-Santoyo, Ezdehar Abubatab, Ravi Bellur, Tom Redburn, Scott Sleyser. Also attending were: Michael Ambriz, Karin Gerald, Mike Mann, Elizabeth Lynch. Absent trustees: Jamey Verrilli, Nicole Bearce, Trisha Scipio-Derrick.

The meeting was called to order at 6:19 p.m. by Ms. Gerald, who noted that the meeting had been duly publicized, as required by law, in the Star Ledger and Luso Americano.

Mr. Bambrick-Santoyo presented seven alumni from the Class of 2018 and 2019 to share with the Board their experience in college and to reflect how their experience at North Star prepared them for college. Each of the alumni told the story of their journey throughout middle and high school, and spoke of the important experiences along the way that shaped their path to college.

Ms. Gerald presented the following trustees for renewals: Rick Rieder, Bob Howitt, Thomas Redburn, Scott Sleyser, and Jamey Verrilli, each with two-year terms expiring June 30, 2021. After discussion, it having been moved and duly seconded, the Board voted to unanimously to renew the aforementioned Board members and their terms. Mr. Rieder, Mr. Howitt, Mr. Redburn, and Mr. Sleyser abstained.

Ms. Gerald presented Ms. Trisha Scipio for a one year appointment as a community representative, expiring June 30, 2020. After discussion, it having been moved and duly seconded, the Board voted to unanimously to appoint Ms. Scipio for a one year term.

It having been moved and duly seconded, the trustees voted unanimously to approve the minutes from the May 20th, 2019 Board meeting.

Ms. Gerald presented personnel hires for the 2018-19 school year: Osatohanmwun Omokaro for Lincoln Park ES; Angela Oliver for Lincoln Park HS; and Yanira Perez for Washington Park. Ms. Gerald presented personnel hires for the 2019-20 school year: Melisa Black, Alicia Hill, Christopher Lawton for Fairmount ES; Andrea Erichsen for Liberty ES; Elizabeth Kaiser, Olivia Krippahne, Aaliyah Wells, and Dystina Wheeler for Lincoln Park ES; Harry Calara, Nicole Cruz, Carolyn Henriquez, Marina Herbert, Katherine Lara, Lillian Reyes, and Tiffany Vann for Vailsburg ES; Stephen Buntrock, Patricia Lustberg, Vanessa Otto, Justine Ramos, and Kayla Williams for West Side Park ES; Charlene Benitez Avelino, Asia Browne, and Jorge Torres for Central Avenue MS; Laura Abel, Arianna Gagnon, Jay'Naisha Nelson, Heavenly Odom, and Dennise Torres for Lincoln Park MS; Kaity Ferguson-Shand, Indira Grullon, Cynthia Hills, and Brandi Miller for Vailsburg MS; Yocelin Camacho, Daniel Cortes, Maria Eberline, and Ashley Jackson for West Side Park MS; Jazmyn Gordon, Charisma Lambert, Leslie Pelakh, and CeeAsia Walker for Lincoln Park HS; Sam Bendinelli, Henry Columna, Joshua Gaitan, Tiffany Granger, Hamza Ibrahim, Genesis Martinez, and Manuela Yeboah for Washington Park HS; and Mi'Kira Alex-Jones, Imani Atkins, Amber Britt, Michelle Cole, Vanessa Cruz, Samantha Dellanno, Atalyia Eisenhauer, Capri Fredericks, Christopher Gaskins, Kisha Gomez, Whitney Harris, Chika Ike, Daniela Jimbo, Brooke Laverty, Merylyn Marmora, Jaclynn McWilliams, Megan Nolan, Ashley Ollivierre, Soranda Quispe, NaVette Smith, Taylor Smith, Nina Townsend, Yalixza Valentin, Shakira Washington, and Zakiya Wilson for unplaced location. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the hiring of the aforementioned individuals.

Ms. Gerald presented the resolution to adopt Master Services Agreement (inclusive of its initial Services and Fee Addendum) with Uncommon Schools and North Star Academy Charter School of Newark. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution

as outlined in the Resolution to adopt Master Services Agreement with Uncommon Schools and North Star Academy Charter School of Newark. Mr. Redburn abstained.

Ms. Gerald presented the 2019-20 officers, appointments and following regulatory requirements:

Board President	Rick Rieder
Board Secretary	Paul Bambrick-Santoyo
Lead Person	Cynthia Leger
Affirmative Action Officer	Sara Huston
Title IX Coordinator	Andrew Stephenson
ADHERA Compliance Officer	Nihir Bhasvar
Indoor Air Quality Officer	Nihir Bhasvar
Integrated Pest Management (IPM) Coordinator	Katie Ruddy
HCS/Right to Know Contact Person	Nihir Bhasvar
504 Officer	Gladasia Tatum
Purchasing Agent	Olugbenga Olabintan (Bid Level of threshold – \$36,000) Threshold Limits for Public contracts: \$0-\$5,399 – order; \$5,400-39,999 Quote; \$40,000 and over bid
Custodian of Public Records	Nihir Bhasvar
Health and Safety Officer	Jason Russell
Public Agency Compliance Officer	Nihir Bhasvar
School Safety Specialist	Olugbenga Olabintan
Insurance Risk Manager	New Jersey School Boards Associated Insurance Group
Benefit Agent	Aon Hewitt (at no cost to the Board)
District Auditor	AAFCPA, Public School Accountant, with an annual fee of \$33,000
Board Attorney	Lowenstein Sandler, with a \$0.00 annual retainer
Medical Inspector/School Physician	Dr. Karen Grundy: \$13,000 for up to 18 hours, and \$500 per hour thereafter
Emergency Management Plan	Move that emergency procedures described in the North Star Academy Charter School of Newark faculty personnel policies be approved as recommended by the Lead Person
District PD Plan	Move that the annual District Professional Development Plan be approved as recommended by the Lead Person.

After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Resolution to approve 2019-2020 Appointments.

Ms. Gerald presented the resolution to approve 2019-2020 North Star Academy Personnel Policies. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Resolution to approve 2019-2020 North Star Academy Personnel Policies.

Ms. Gerald presented the resolution to approve the Preliminary 2019 Annual Report. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Resolution to approve Preliminary 2019 Annual Report.

Ms. Gerald presented the resolution to approve the 2020-2023 Comprehensive Equity Plan Submission. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Resolution to approve 2020-2023 Comprehensive Equity Plan Submission.

Ms. Gerald presented the resolution to award and execute Paraprofessional and Teacher Assistants Agreement. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Resolution award and execute Paraprofessional and Teacher Assistants Agreement (ERESC).

Ms. Gerald presented the preliminary resolution to renew Waste Management Service Contract. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Preliminary Resolution to renew Waste Management Service Contract.

Ms. Gerald presented the preliminary resolution to renew Transportation Service Vendor. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Preliminary Resolution to renew Transportation Service Vendor.

Ms. Gerald presented the final resolution to award and execute Janitorial Service Contract. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Final Resolution to renew Transportation Service Vendor.

Ms. Gerald presented the final resolution to renew contract for After School Enrichment Programs. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Final Resolution to renew contract for After School Enrichment Programs for North Star Academy Charter School of Newark, Inc.

Ms. Gerald presented the resolution to approve FY20 Child Nutrition Program Funding with Non-Federal Dollars. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the resolution as outlined in the Resolution to approve FY20 Child Nutrition Program Funding with Non-Federal Dollars.

Mr. Ambriz presented the annual Finance and Facilities committee presentation, highlighting:

- Committee background
- Overview of 2018.19 committee projects and goals, as well as the committee's progress against them
- Facilities deep dive related to future growth needs
- Key budget variances and historical per pupil spending

Mr. Ambriz opened the floor for public comments; there were none.

A motion was made to move to executive session. It having been moved and duly seconded, the board voted unanimously to adjourn at 8:09 pm.

Ms. Gerald reviewed the HIB Self-Assessment Grade Report. After discussion, it having been moved and duly seconded, the board voted unanimously to approve the HIB Self-Assessment Report.

Mr. Ambriz presented the Financial Report. The following subjects were discussed:

- Final 2019-20 Budget
- FY20 Maximum Travel Budget
- Q3 Budget Transfer
- Check register and Purchase Orders, 5/1/19 – 5/31/19
- Budget and Secretary's Report, 5/1/19 – 5/31/19
- Treasurer's Report, 5/1/19 – 5/31/19
- 2019-20 Personnel and Leadership Plans
- 2019 Bonuses

It having been moved and duly seconded, the trustees voted unanimously to approve resolutions to accept the aforementioned resolution and reports.

Mr. Ambriz answered questions about May's City Fund presentation.

The meeting was adjourned at 8:30 pm.

THE NEXT BOARD MEETING IS Monday, August 12th at 6:00 pm, AT THE NORTH STAR REGIONAL OFFICE (18 Washington Pl). Rick will bring dinner.